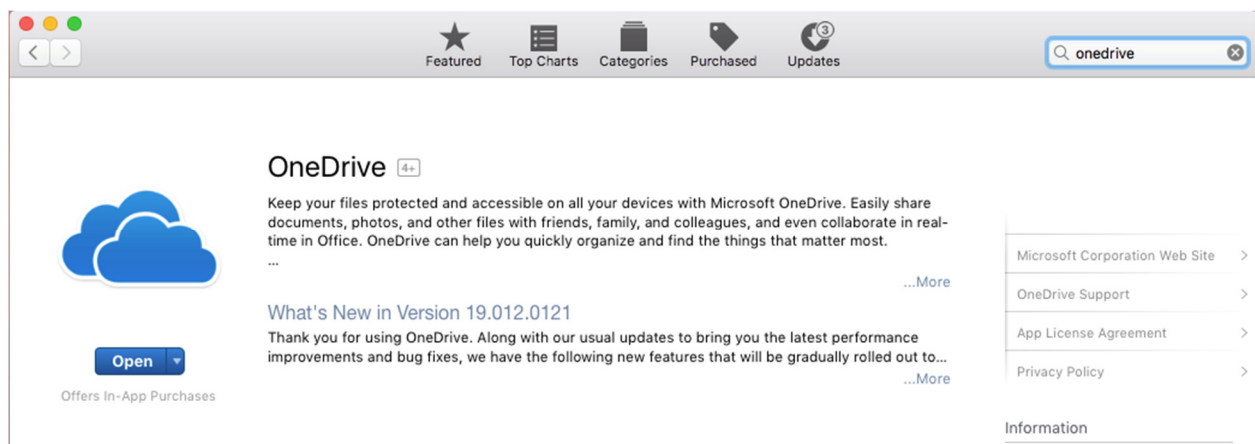


OneDrive Integration for Kurzweil 3000 Web and Desktop for Macintosh

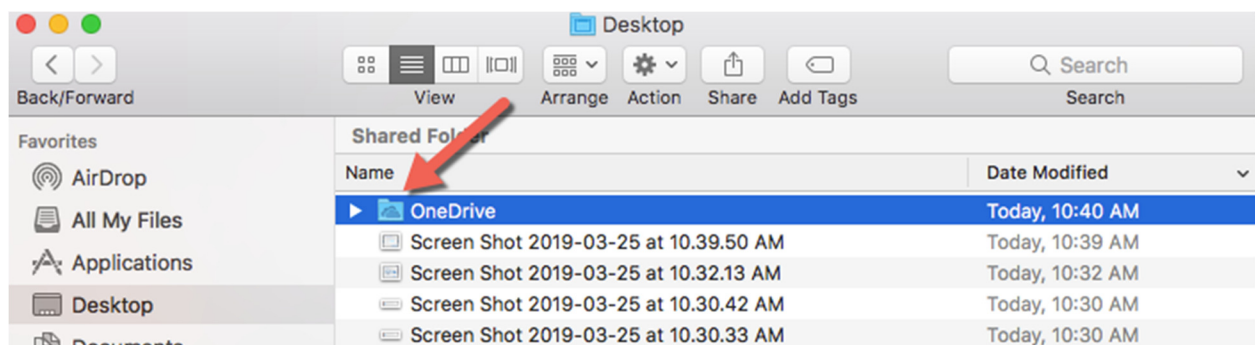
OneDrive Setup Installation:

1. Go the Mac App Store and Search for “OneDrive”
2. Download the Application
3. Open the Application and it will show up as a Cloud Icon on the Toolbar.
4. Log into OneDrive using your existing account.
5. For more specific Installation and Setup instructions, please view the detailed instructions at:

<https://support.office.com/en-ie/article/sync-files-with-the-onedrive-sync-client-on-mac-os-x-d11b9f29-00bb-4172-be39-997da46f913f>



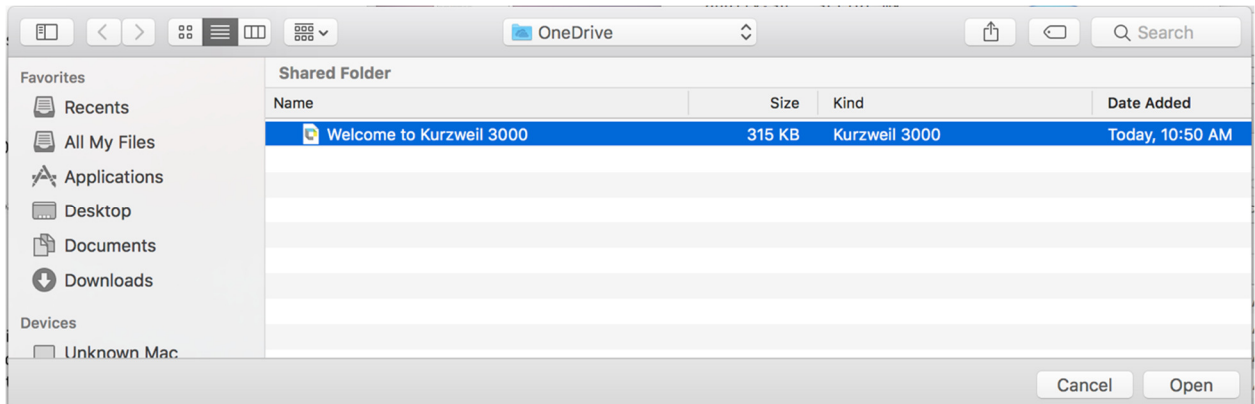
Once you have logged in and setup the location of the OneDrive folder, you can begin to store files there that will be synced across environments.



Kurzweil 3000 For Macintosh Desktop:

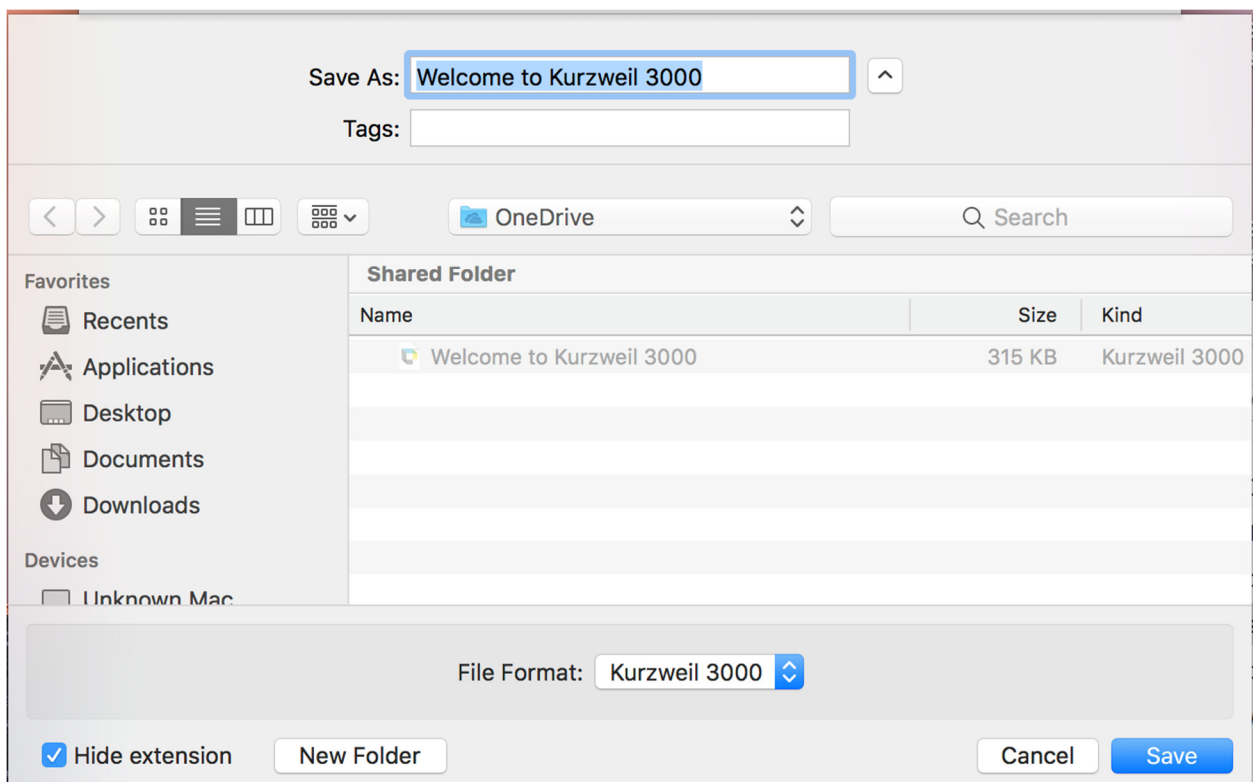
To Open a Document From OneDrive:

1. File > Open...
2. Navigate to your local OneDrive folder
3. Select the file to Open:



To Save a Document to OneDrive:

1. File > Save As...
2. Navigate to the local OneDrive Folder
3. Save the file.



Integrating with Kurzweil3000.com

To Open a Document With OneDrive from within Kurzweil3000.com:

1. Log into kurzweil3000.com
2. Select the computer icon on the upper right part of the screen.
3. Navigate to your OneDrive folder and select a readable file.
4. The file will open and be placed into your Universal Library in the “recently_opened_local_files” folder.

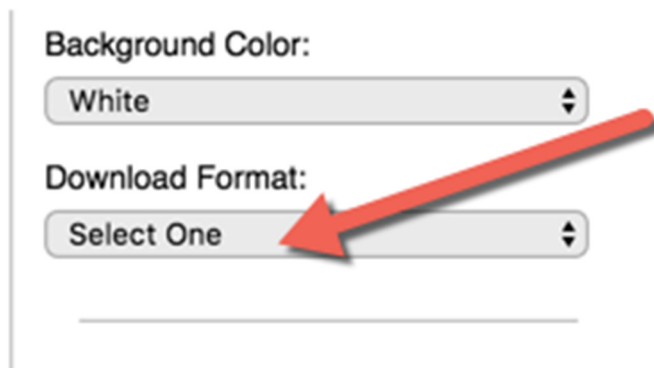


To Save a Document to OneDrive from within Kurzweil3000.com:

1. Open the Document from within the UL, or upload a local document.



2. Select the “View Icon”
3. Under “Download Format,” Select KES, or else another desired format.



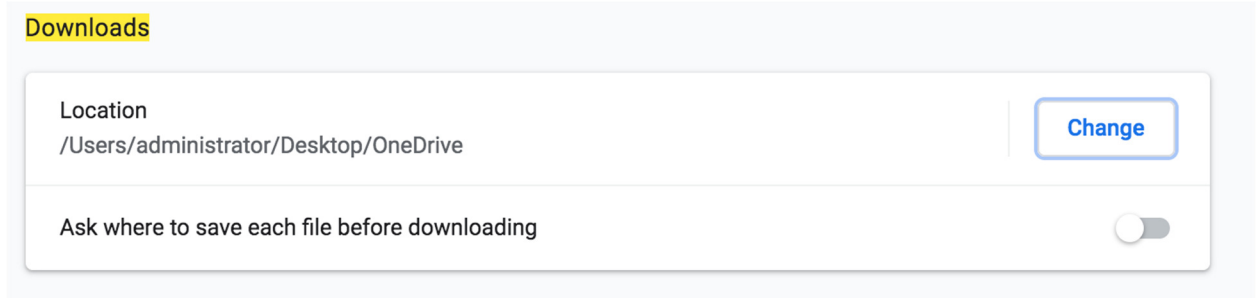
4. The File will download directly to your local Downloads Folder.
5. The file can be moved from “Downloads” into your OneDrive Folder.

Additional Browser Specific Settings:

Chrome Setup:

Rather than downloading to your Downloads Folder, you can also set up Chrome to Download directly to your OneDrive Folder or to prompt you for a location.

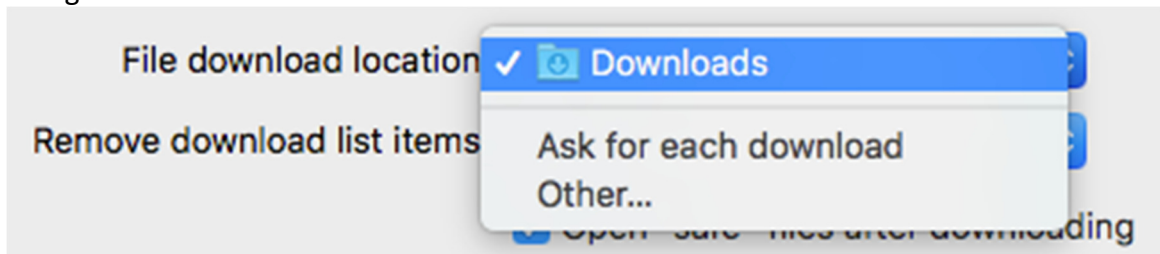
1. In Chrome, navigate to Chrome > Preferences.
2. Search for “Downloads”
3. Here you can change the settings to match where you want files to go, or ask to be prompted each time:



Safari Setup:

Rather than downloading to your Downloads Folder, you can also set up Safari to Download directly to your OneDrive Folder or to prompt you for a location.

1. In Safari, Navigate to Preferences > General Pane
2. Navigate to “File Download” Location.



3. Specify either OneDrive or “Ask for each download”

Firefox Setup:

Rather than downloading to your Downloads Folder, you can also set up Firefox to Download directly to your OneDrive Folder or to prompt you for a location.

1. In Firefox, Navigate to Preferences > General Pane

2. Scroll down to Files and Applications:

Files and Applications

Downloads

☒ Save files to

☐ Always ask you where to save files

3. Set the location to your OneDrive Folder, or ask to be prompted.